

~~SECRET~~  
CIA CAREER COUNCIL

11th Meeting

Date: 13 July 1955

~~CONFIDENTIAL~~

INDEX OF MISCELLANEOUS SUPPORTING PAPERS

DOCUMENT OR PAPER:

TAB

Distribution List for CIA Career Council Agenda

1

Returned DDCI Agenda "Routing and Record Sheet"

2

Memo to DD/S, 26 July '55, transmitting information copy of Transcript of Council Meeting to brief DD/S of Council discussions after his departure fm meeting.

3

Memos transmitting excerpts fm Meeting Transcript, 10 Aug. '55 to:

OTR, Subj: External Training Program

4

Ch/Mob Staff, Subj: Reserve Training Unit

5

OTR, Subj: Fitness Report Program (re Task Force)

6

Ch/Plans Staff, Subj: The Career Staff of CIA (Rev. [REDACTED])

7

25X1A

Recorder, Honor Awards Bd, Subj: CIA Honor Awards Program

8

25X1A

[REDACTED] 9 Mar. '54, "Training at Non-CIA Facilities Under P.L. 110 (63 Stat. 208) - Requirement for Forwarding Applications for Fixed Quota Schools" - Published Reference copy to be revised. (See Item 2 Agenda, 11th Meeting)

9

Memo to Fitness Report Task Force, Subj: "Fitness Rpt Task Force", 29 July 1955 fm Exec Secy, requesting their convenience at meeting 2 Aug 55 for purpose of gaining background, research and rationale which has lead to recommendations to the Council which [REDACTED] has prepared for presentation to Council.

10

25X1A9a

25X1A9a

~~CONFIDENTIAL~~


~~SECRET~~  
CONFIDENTIAL

26 JUL 1955

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Copy of Transcript of CIA Career Council Meeting

Attached herewith is a copy of the transcript of the CIA Career Council Meeting which was held on 13 July. Since you were called from the meeting almost as soon as it convened, I am sending this copy so that you may have full cognizance of the matters that came before the Council. Since this is an "extra" copy, would you please destroy it when you have finished with it in line with the policy of the Council that access to copies of the transcript is held to a minimum.

  
Executive Secretary  
CIA Career Council

25X1A9a

Attachment

*follow up*  
CONFIDENTIAL

~~SECRET~~

~~SECRET~~

~~CONFIDENTIAL~~

10 AUG 1955

MEMORANDUM FOR: Office of Training

25X1A9a

ATTENTION: [REDACTED]

SUBJECT: Transcript of CIA Career Council Meeting, 13 July 1955

1. Attached is an excerpt from the transcript of the CIA Career Council concerning the Council's discussion of certain phases of the Agency's External Training Program and the revision of Regulation [REDACTED] and Notice No. [REDACTED]. This excerpt is background material for your files, if so desired.

2. It is the policy of the Career Council that direct quotations, "on the record", from the transcript are not authorized.

25X1A  
25X1A

CS/  
[REDACTED]  
Executive Secretary  
CIA Career Council

25X1A9a

Attachment  
Excerpt from transcript  
of CIA Career Council

X cc: Chief, Plans Staff, OP  
with attachment

Distribution:  
Orig. and 1 - Addressee  
1 - D/Pers  
✓ 1 - Subj File  
1 - Chrono

DD/Pers/PD:RB:lfb (9 Aug 55)

~~SECRET~~

~~CONFIDENTIAL~~

~~SECRET~~

~~CONFIDENTIAL~~

10 AUG 1955

MEMORANDUM FOR: Chief, Mobilization Staff

SUBJECT: Transcript of CIA Career Council Meeting, 13 July 1955

1. Attached is an excerpt from the transcript of the CIA Career Council concerning the Council's discussion of a Reserve Training Unit for the Agency. This excerpt is background material for your files, if so desired.

2. It is the policy of the Career Council that direct quotations, "on the record", from the transcript are not authorized.

/S/  
[REDACTED]  
Executive Secretary  
CIA Career Council

25X1A9a

Attachment  
Excerpt from transcript  
of CIA Career Council  
(p9 - 11 pt)

Distribution:

Orig. and 1 - Addressee  
1 - D/Pers  
✓ 1 - Subj File  
1 - Chrono

DD/Pers/PD:RB:lfb (10 Aug 55)

~~SECRET~~

~~CONFIDENTIAL~~

~~SECRET~~

CONFIDENTIAL

10 AUG 1955

MEMORANDUM FOR: Office of Training

ATTENTION: Chief, Assessment and Evaluation Staff

SUBJECT: Transcript of CIA Career Council Meeting, 13 July 1955

1. Attached is an excerpt from the transcript of the CIA Career Council concerning the Council's discussion of the revision of the Agency's Fitness Report Program. The Council directed that a Task Force be established to prepare a Staff Study on the subject for presentation, with their recommendations, at the next meeting which will be held around the middle of September 1955.

2. It is the policy of the Career Council that direct quotations, "on the record", from the transcript are not authorized.

CS/  
[REDACTED]  
Executive Secretary  
CIA Career Council

25X1A9a [REDACTED]

Attachment

Excerpt from transcript  
of CIA Career Council

cc: Chief, Plans Staff, OP  
with attachment

Distribution:

Orig. and 1 - Addressee  
1 - D/Pers  
✓ 1 - Subj File  
1 - Chrono

DD/Pers/PD:RB:lfh (9 Aug 55)

~~SECRET~~

CONFIDENTIAL

~~SECRET~~

CONFIDENTIAL <sup>1</sup>AUG 1955

MEMORANDUM FOR: Chief, Plans Staff  
Chief, Selection Staff

SUBJECT: Transcript of CIA Career Council Meeting, 13 July 1955

25X1A 1. Attached is an excerpt from the transcript of the CIA Career Council concerning the Council's discussion of the proposed revision of Regulation No. [REDACTED] The Career Staff of the Central Intelligence Agency. This excerpt is background material for your files, if so desired.

2. It is the policy of the Career Council that direct quotations, "on the record", from the transcript are not authorized.

/s/  
[REDACTED]  
Executive Secretary  
CIA Career Council

25X1A9a

Attachment  
Excerpt from transcript  
of CIA Career Council  
(pp4 and 5)

Distribution:  
Addressees above (with attachment)  
1 - D/Pers  
1 - Subj File  
1 - Chrono

DD/Pers/PD:RB:lfb (10 Aug 55)

~~SECRET~~

~~SECRET~~


10 AUG 1955

MEMORANDUM FOR: Recorder, Honor Awards Board

SUBJECT: Transcript of CIA Career Council Meeting, 13 July 1955

1. Attached is an excerpt from the transcript of the CIA Career Council concerning the Council's discussion of the CIA Honor Awards Program. This excerpt is background material for your files, if so desired.

2. It is the policy of the Career Council that direct quotations, "on the record", from the transcript are not authorized.

  
Executive Secretary  
CIA Career Council

25X1A9a

Attachment

Excerpt from transcript  
of CIA Career Council  
(p6 - 9 pt)

cc: Chief, Plans Staff, OP  
with attachment

Distribution:

Orig. and 1 - Addressee  
1 - D/Pers  
✓ 1 - Subj File  
1 - Chrono

DD/Pers/PD:RB:lfb (10 Aug 55)

~~SECRET~~

~~CONFIDENTIAL~~

25X1A

25X1A

**CONFIDENTIAL**

TRAINING AT NON-CIA FACILITIES UNDER P. L. 110 (63 STAT. 208)

REQUIREMENT FOR FORWARDING APPLICATIONS FOR FIXED QUOTA SCHOOLS

TRAINING  
9 March 1954

*Ref: Item 2  
Agenda, 11th  
Committee Meeting,  
13 July 55.  
Revision Recd.*

25X1A

1. In accordance with Regulation [REDACTED] Agency personnel who desire to attend external training courses apply for such training on Form No. 51-133, Request for Training at a Non-CIA Facility. All applications for courses in which the student participates under an Agency quota allotment, and in which his attendance thereby includes an element of representation on behalf of the Agency, will be considered by the CIA Career Service Board and those which are selected will be forwarded to the Director of Central Intelligence for his final approval. The following schools are in this category:

- ✓ a. National War College - Washington, D. C.
- ✓ b. Industrial College of the Armed Forces - Washington, D. C.
- ✓ c. Naval War College - Newport, Rhode Island
- ✓ d. Air War College - Maxwell Air Force Base, Alabama
- ✓ e. Army War College - Carlisle, Pennsylvania
- ✓ f. Naval Intelligence School - Washington, D. C.
- ✓ g. Strategic Intelligence School - Washington, D. C.
- ✓ h. Air Intelligence Officers Staff Course - Maxwell A. F. B., Alabama
- ✓ i. Armed Forces Staff College - Norfolk, Virginia
- ✓ j. Advanced Management Course at the Harvard University Graduate School of Business Administration - Cambridge, Massachusetts

*(4 not  
ec'd)*

25X1A

2. In accordance with Regulation [REDACTED] the appropriate Deputy Director, the Director of Training, the Assistant Director for Communications, or the Assistant Director for Personnel, as concerned, will endorse every application received and transmit it to the Director of Training. This endorsement will state his recommendation as to whether the application should be approved or disapproved. The Director of Training is responsible for ensuring that action in paragraph 1 is taken.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

L. K. WHITE  
Acting Deputy Director  
(Administration)

Approved For Release 2001/03/30 : CIA-RDP80-01826R000700060002-1

DISTRIBUTION: ALL EMPLOYEES

**SECRET**

**CONFIDENTIAL**

*(4) Harrison F. Reynolds*



~~SECRET~~  
**CONFIDENTIAL**

29 JUL 1955

MEMORANDUM FOR:

Mr. [REDACTED]  
Mr. [REDACTED]  
Mr. [REDACTED]

25X1A9a

25X1A9a

SUBJECT: Task Force on the Fitness Report

1. At the 11th meeting of the CIA Career Council on 13 July, the Council was informed that the studies which it had directed be made last summer leading to a review of the Fitness Report would be ready for presentation to the Council in the near future. These studies have been carried out by the Chief, Assessment and Evaluation Staff, Office of Training, with the active cooperation and support of the Office of Personnel. Dr. [REDACTED] Chief, Assessment and Evaluation Staff, has a text of the report and recommendations to the Council ready. Since he will be absent on extended leave at the time the Council next meets, it is desirable that the Task Force confer with him during the first week in August.

25X1A9a

2. The Task Force consists of the three addressees, who have been orally appointed by their respective Deputy Directors, and the undersigned.

3. Briefly, the research and recommendations to be presented to the Career Council at its next meeting on 15 September are based on the results of the Fitness Report Questionnaire, filled out by approximately 300 supervisors in the Agency, and on consultations with more than fifty senior personnel or administrative officers, supervisors, and members of the Panel Examiners. All of this material will be available for review by the Task Force.

4. It is believed that two sessions of two hours each will serve to enable the Task Force to absorb the background, research and rationale which has led to the present recommendations. It is suggested that the Task Force meet with Dr. [REDACTED] at 2 o'clock, Tuesday, 2 August for the first session in Room 106, B & S Building.

25X1A9a

5. The Council expects the Task Force to meet with it on 15 September.

**CONFIDENTIAL**

[REDACTED]  
Deputy Director of Personnel  
for Planning and Development

25X1A9a